



**“BASKETBALL AS A TOOL FOR
SOCIAL EMPOWERMENT -
BASKETFORALL”**

101090524

**PROJECT ADMINISTRATIVE &
FINANCIAL GUIDELINE**



Brief Information About Project & Deliverable:

Project Name	Basketball as a Tool for Social Empowerment - BasketforAll
Project Reference Number	101090524
Project Action	Erasmus+ Small-Scale Partnership in the field of Sport
Project Duration	01.02.2023 – 31.01.2024 (12 Months)
Partnership Consortium	<u>Coordinator Organization:</u> - Basketball Solidarity and Education Foundation – BIDEV (Turkey) <u>Partner Organizations:</u> - BK Klatovy (Czechia) - SPORTEN KLUB USMIVKA – SCSMILE (Bulgaria)
Produced Item	Administrative & Financial Guideline
Scope of Guide	National & European Level
Created By	Basketball Solidarity and Education Foundation (BIDEV)

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1. INTRODUCTION

The Administrative & Financial Guideline is the most important document which concerns the project and all partners and reflects the willingness of the consortium to maintain the high quality of all outputs throughout the project lifetime. This plan will monitor the progress of work carried out over the whole duration project and effectively manage all types of implementations. Since our project eligibility periods contain a duration between 01.02.2023 – 31.01.2024, we firmly believe that meeting on a common understanding of the technical and financial aspects of the project will bring added value to the partnership and all processes' efficiency.

Project management is a methodical approach to achieving expected outcomes within a certain timeline with requested resources. The primary tasks of a project management team should follow the cycle of “organize, plan, monitor, control and adjust project activities” while ensuring a comfortable working environment that supports the time frame as well as the direction of the project. Therefore, the partnership consortium must act as a team in the light of the supervision of the project coordinator's technical references.

In this guideline, all details and necessities for high-quality action, a checklist for supporting documents for the final report phase will be referred to implement the project activities will be explained. Activity flow and shared responsibilities will be underlined and all organizations will follow the tasks & responsibilities outlined here and partnership agreements.



2. TECHNICAL ASPECT OF PROGRAM & PROJECT

About the “Small-Scale Partnership Program”

Small-scale Partnerships are designed to widen access to the programme to small-scale actors and individuals who are hard to reach in the fields of school education, adult education, vocational education and training, youth and sport. With lower grant amounts awarded to organisations, shorter duration and simpler administrative requirements compared to the Cooperation Partnerships, this action aims at reaching out to grassroots organisations, less experienced organisations and newcomers to the Programme, reducing entry barriers to the programme for organisations with smaller organisational capacity. This action will also support flexible formats – mixing activities with transnational and national character although with a European dimension – allowing organisations to have more means to reach out to people with fewer opportunities. Small-scale Partnerships can also contribute to the creation and development of transnational networks and to fostering synergies with, and between, local, regional, national and international policies.

Objectives of the Action

- Attract and widen access for newcomers, less experienced organisations and small-scale actors to the programme. These partnerships should act as a first step for organisations into cooperation at European level.
- Support the inclusion of target groups with fewer opportunities
- Support active European citizenship and bring the European dimension to the local level

In addition, the main objectives of Cooperation Partnerships also apply to Small-scale Partnerships, proportionally to the scope and volume of each project:

- Increasing quality in the work and practices of the organisations and institutions involved, opening up to new actors not naturally included within one sector;
- Building capacity of organisations to work transnationally and across sectors;
- Addressing common needs and priorities in the fields of education, training, youth and sport;
- Enabling transformation and change (at individual, organisational or sectoral level), leading to improvements, in proportion to the context of each organisation



2.1. PROJECT SUMMARY:

In the light of our project's overall aim "Increasing the intersectoral cooperation among active sport actors across Europe to draw attention to the inclusion and empowerment of youngsters with fewer opportunities into basketball field", 12 months action plan under 2 WPs has been designed.

With the consortium consisting of 1 (non-profit) Foundation, BIDEV from Turkey and 2 Sport Clubs BK Klatovy from Czechia and SCS from Bulgaria; we are aiming to raise the capacities of the organizations by exchanging know-how and underlining how basketball can be used to support the social empowerment of young people from upbringing backgrounds.

The applicant organization BIDEV is one of the new non-profit institution founded by nationally and internationally well-known prominent persons with goal of creating social value and good will through and around basketball. With the involvement and contribution of our distinguished partners from BG & CZ, the first step in the field of small-scale partnership which is highly valued.

The specific objectives of the project are:

SO1- Bringing EU-labelled cooperation to local dimension to emphasize the importance of sport as a tool for social empowerment among NGOs, schools and sport clubs,

SO2- Increasing the methodological capacities of youth coaches to improve the social empowerment of disadvantaged groups due to the youngsters' upbringing backgrounds,

SO3- Creating meetings, campaigns making them lead by youth in order to bring the role models together with youngsters to avoid their lack of motivation and give them inspiration to make the sport important place of their lives – and encourage them to be active. To reach these objectives, 3 International Meetings and Local activities will be organised. Local intersectoral Meetings - to create further collaboration strategies in basketball-, Local Trainings by coaches – targeting 120 young people with fewer opportunities- Awareness raising campaigns and 3x3 Basketball Tournaments will be held.



2.2. AIMS & OBJECTIVES:

- **Overall Aim:** Bringing EU-labelled cooperation to the local dimension to emphasize the importance of sport as a tool for social empowerment among NGOs, schools and sport clubs.

- **Specific Objectives:**

- 1) Increasing the methodological capacities of youth coaches to improve the social empowerment of disadvantaged groups due to the youngsters' upbringing backgrounds,
- 2) Creating meetings, campaigns making them lead by youth in order to bring the role models together with youngsters to avoid their lack of motivation and give them inspiration to make the sport important place of their lives – and encourage them to be active.

2.3. PROPOSED METHODOLOGY:

The proposed methodology of the project is based on the methodology proposed the consistency of needs and objectives to held the intervention. We have designed our project objectives based on the 3 needs. And we have designed our activities and the working packages based on the 3 specific objectives.

FROM OBJECTIVES TO THE ACTIVITIES

SO1- Bringing EU-labelled cooperation to local dimension to emphasize the importance of sport as a tool for social empowerment among NGOs, schools and sport clubs:

In order to reach this objective, we have designed International meetings between the project partners and Local meetings between the managers of Public, Civil and Sport organizations. During this 4 Meetings (3 local and 1 international) in 12 months implementation process, The organizations from different sectors of the Sport field will get the opportunity to share know-how, to raise the dialogue and to improve the intersectoral cooperation at local level. Our approach will be based on the exchange of good practices among consortium members and bringing these practices for the social empowerment of youth with fewer opportunities with the support of the local intersectoral cooperation schemes. Within this dialogue and Cooperation, 3x3 Basketball tournaments will be organised in less developed cities of the partners' countries which are Klatovy in CZ, Mardin in TR and Varna in BG . The tournaments will be held during the European week of Sport 2023 with the participation of 48 youngsters (8 girls team and 8 boys team) in each country.

SO2- Increasing the methodological capacities of youth coaches to improve the social empowerment of disadvantaged groups due to the youngsters' upbringing backgrounds:

Even though the internal capacities of all 3 foundations' include experienced youth coaches, their methodological capacities to highlight the empowering and inclusive dimensions of basketball have not been seen at the desired level. To raise the methodological competences



of the Coaches, a comprehensive Training module will be created. The main methodology of the module will be (learner based) Non formal Learning methodology and the main elements will be (1) how to use sport as a tool for youth empowerment, (ii) how to raise the confidence, self-esteem and active participation of youth through Sport, (iii) How to pass the European values to the youth through sport. (Values such as diversity, respect, multi-culturalism, tolerance, equality etc). After creation of the module, an international training course will be held in Klatovy / Czechia, with the participation of 5 coaches from each country. These 15 Coaches will run local trainings with the young people and reach 150 young people with fewer opportunities in 3 countries.

SO3- Creating meetings, campaigns making them lead by youth, bringing the role models together with youngsters in order to avoid their lack of motivation and give them inspiration to make the sport important place of their lives – and encourage them to be active in Sport:

Our 12 months cooperation will focus on challenges faced by youth with fewer opportunities to internalize the sport culture in whole life circle. By creating meetings, campaigns and related efforts which will be led by the young players in order to bring the role models together with youngsters, we aim at putting together local implementations to inspire these youngsters and make sports take a more important place in their lives – bringing with it its many benefits including but not limited to encouraging them to be active. Local basketball trainings designed by the coaches will already underline the values that youngsters gain through basketball. They will have time to think and reflect on the teamwork, fair play, joy of effort, solidarity, inclusion, active citizenship and many other notions they can acquire.

2.4. PARTNERSHIP CONSORTIUM:

- Coordinator Organization: Basketball Solidarity and Education Foundation (BIDEV)

Basketball Solidarity and Education Foundation aka BIDEV is one of the new non-profit institutions founded by nationally and internationally well-known prominent persons with goal of creating social value and good will through and around basketball. BIDEV is established in 2020 with the aim of contributing to the development of Turkish basketball players through education and solidarity.

BIDEV's vision is to be a leading NGO (non-governmental organization) that supports basketball workers who have contributed and continue to contribute to Turkish basketball. In line with this vision, BIDEV's mission is to contribute to the growth of Turkish basketball players with high cultural and educational levels, loyal to the principles of the Republic, and beneficial to the country's basketball; to support trainers, referees, administrators, basketball writers and people who have contributed to basketball in Turkey through social assistance and solidarity.



In the light of above-explained vision and mission, such management structure is created to execute the works of foundation.

- Founding Members: There are 13 founding members of BIDEV.
- Board of Directors: There are 10 Board of Directors responsible of Executive Affairs of the Foundation and 3 substitute.
- Board of Trustees: Consisting of 254 Trustees who are at the top management of various public and private organizations.
- Supervisory Board: There are 2 representatives to supervise the administrative and financial affairs.

In addition to this management structure, there are working committees to apply the taken decisions and projects. They are:

- Social Solidarity Committee
- Basketball Awards and Museum Committee
- Communication, Marketing and Sponsorship Committee
- Academic and Sports Education Committee
- Health Committee

As BIDEV, we strongly believe that sport plays a vital role, not only in individual physical health and fitness, but also in empowering people with intellectual and emotional capacities/qualities by developing agility, courage, sharing, practical problem solving, solidarity, endurance, understanding & empathy, etc. that are effective in shaping wider society.

Partner Organizations:

- BK Klatovy (Czech Republic)

BK Klatovy (Registered as Civic Association – Sport Club) ranks among 4 largest basketball clubs in the Czech Republic. The club had 14 teams participating in official CBF competitions during 2017 – 18 season. The club's main aim is to develop youth basketball from the very bottom of the age pyramid. At the moment there are 7 pre-basketball preparation programs at each school in Klatovy as well as in 3 surrounding towns – Janovice, Měčín and Švihov. In order to provide the highest level of coaching for its youth the club tries to involve as many former club's players as possible to whom in turn it tries to provide the best available level of coaching education and preparation. Thanks to this approach the club has been able to raise the local talent to level of youth national teams, both boys and girls, and also few senior level league players. The club does not focus solely on numbers, wins and losses but we try to look at complex educational process of our players. We believe sport is an ideal way to familiarize youth with the concept of hard and patient work that always pays off in the long run.

- Sporten Klub Usmivka – SCSMILE (Bulgaria)

Sports club "Smile" (SCS) is a Bulgaria-based NGO whose activities are centered around the development and promotion of physical activity among youth. Sport Club "Smile" (SCS) was founded by Vladimir Iskrov in 2012. Its mission is to "promote a healthy lifestyle and improve health, physical fitness, psychological and longevity of the nation by systematic physical



activity and sport for everyone." The club organizes a regular program of basketball/sports camps in Bulgaria, Serbia and Italy for young people from across Europe. It provides opportunities for youngsters to participate in a multicultural camp, with the opportunity to learn from different cultures, improve language skills and make friends. SCS targets disadvantaged and underprivileged youth members that find themselves in this condition due to different social, geographic and financial basis.

In delivering this mission, SCS undertakes a range of programmes and initiatives that are relevant to the overarching objectives of this project. For example:

1. Coach Development: club founder Vladimir Iskrov holds the top coaching certificate in Europe (FECC) in addition to a certified qualification from the USA Olympic committee. He uses his experience and network to develop high quality coaches and deliver coaching clinics to teams and individuals from across Bulgaria and beyond.

2. Social integration: the club delivers projects and programmes that use basketball as a means of enhancing social integration in local communities. The aim of the club's social integration activities is to provoke a positive emotional impact in participants, particularly young people, that provides a focus for their positive energy and helps them to develop

as good citizens and positive role models within their communities.

3. Player Development: provision of a high quality training and development programme for both male and female players, from youth to elite, professional level.

4. International Development: provision of mobility opportunities for both SCS players and players from outside of Bulgaria, for example opportunities to spend a full season at the club, helping to improve the sporting level of SCS players, enhancing language skills and facilitating education opportunities within local institutions.

Our partnership consortium consists of 1 (non-profit) Foundation, BIDEV from Turkey and 2 Sport Clubs BK Klatovy from Czechia and SCS from Bulgaria. The strength of the consortium can be derived on 3 key areas: 1) They are locally strong organizations 2) Have experienced youth coaches in their organizations' structure 3) Have Strong Collaborators at local, National, international levels and substantial international vision.

In the light of the mentioned strong points of the 3 organizations; the design and selection of the activities are made to contribute to development in the following areas:

- Organizational capacity raising by the exchange of good practices: All consortium members' have significant capacity on the implementation of sport activities (even though our previous participation in EU-funded projects remains in low level, yet). This project is a valuable opportunity because we believe that it will provide us with an open space to mutually learn from each other.

With this project, partnering organizations will find greater chance to enhance the inter-sectoral cooperation through long-term oriented dialogues (that extend over the daily hassle) and the European dimension will be brought into the locals at all stages throughout the entire working phase. We believe this is an important innovative aspect in youth basketball which is



generally not very well structured as explained above. Further to that, we will be approaching the coaches directly making youth coaches the focal point of our problem-solving efforts. We will be looking to create a problem-solving method with goes from the bottom, upwards, within an environment where many previous cooperation efforts have been designed as projects operating from the top, downwards.

- Methodological capacity raising of coaches / trainers: All consortium members' have experienced youth coaches in basketball field. Their experience mostly comes from repetitive applications of quite narrow operative capacities. The implementation of supportive methodologies to invest in physical and psychological development are generally quite limited, vary considerably and cannot be certainly mentioned in field studies. We will create a training module to underline that basketball can also provide a holistic learning process for young people. We will implement an international training course to present the new methodology to the youth coaches which will be followed by local implementations in 3 countries which we will monitor for results. With that way, a tailor-made young player-oriented approach will be developed by the coaches and quality in techniques will be raised.

- Empowerment of youth with fewer opportunities through Basketball: As one of the direct beneficiaries are the youth with fewer opportunities; these youngsters will take part in local sport activities, awareness raising activities and campaigns. With that way, their sense of active citizenship and active participation will be supported. Our initial aim is to underline the values (such as teamwork, time management, conflict management, solidarity, fair play) that these youngsters gain through basketball and internalize them to be used in the further stages of their lives.

As it's underlined in EU Sport Work Plan 2021 – 2024 in Recognizing objective, sport could contribute to achieve the overall political priorities of the EU, and in particular the goals of various other policy areas such as education, health, youth, social affairs, inclusion, equality, gender equality; and that those policy areas could support the promotion of sport based on cross-sectoral cooperation. In the light of EU Sport Work Plan 2021-204, we strongly believe that our project will provide us with solid ground to enhance sustainable and inclusive cooperation in the longer term.



2.5. PROJECT ACTION PLAN:

ACTIVITY FLOW		
CALENDAR	NAME OF ACTIVITY	LOCATION
February 2023	Creation of Administrative Guidelines	All partners at local level
March 2023	Creation of Project Corporate Items + Planning & Shooting of Project Movie	All partners at local level
	Kick Off Meeting	Sofia, Bulgaria
April 2023	First Local Stakeholders Meeting	All partners at local level
May 2023	Creation & Finalization of the Training Module	Via Online Meetings
June 2023	International Training Course	Klatovy, Czechia
July 2023	Meeting with Role Models + Local Trainings to be run by Coaches + 3x3 Basketball Tournaments in EWoS + Second & Third Local Stakeholders Meeting + Awareness Campaigns by Youth for Youth	All partners at local level
August 2023		
September 2023		
October 2023		
November 2023		
December 2023		
January 2024	Final Evaluation Meeting & International Conference	Istanbul, Turkey



2.6. PROJECT ACTIVITIES

With the coordination of BIDEV (TR – Foundation) in cooperation with SCS (BG – Sport Club) and BK Klatovy (CZ – Sport Club), below-described activities in 2 work packages will be performed. Our project aims to create long-term impact on 3 categories of target groups:

- 1) Organizations (Public – Civil – Private Sectors) and their assigned staff to the activities
- 2) Sport Coaches / Trainers
- 3) Youth with fewer opportunities

Below detail-given activities will be organized under two work packages:

1 – Management & Cooperation Work Package (WP1): The overall aim of this WP is ensuring the project to be successfully lead by the equal contribution of the partners and providing open space to exchange the know-how of the organizations and initiating the intersectoral cooperation for more empowering and inclusive basketball trainings.

- Leading Organization: BIDEV , Participating Organizations: ALL / WP Duration: 1st - 12th Months
- Planned Activities:

T1.1 Online Partners Management Meetings: These meetings will be held once in two months with the participation of consortium management team.

T1.2 Creation of Guidelines: There will be guidelines created due to the expertise of the partners. 1) Project Administrative & Financial Guideline (by BIDEV) 2) PR & Dissemination Guideline (by BK Klatovy). Besides, SCS will prepare the common quality standards documents due to their experience. Also each organization will create supporting evaluation & monitoring templates to follow the same format on reporting. Creation of such documents will be done in 1st and 2nd months.

T1.3 Creation of Project Corporate Items – Project Dissemination Platforms - Project Website: In order to enhance the good quality visibility of the project, project corporate items will be created by BIDEV. Project Dissemination platforms will be set by BK Klatovy and updates will be done by the assigned technicians. Project website will be created to highlight the project results. Also produced results, blogs and project movie will be remained in project website for min. 3 years after the project lifetime.

T1.4 Kick Off Meeting: At the end of first month, Kick Off Meeting will be held in Bulgaria with participation of 2 staff by each. This meeting will be realized to focus more on the quality assurances to be followed in 12 months action. As mentioned previously, 4 quality assurances parametr will be discussed in detail and all partners equal contribution on implementation of planned activities and dissemination of project results will be decided with more specific tasks and deadlines.



T1.5 Local Intersectoral Cooperation Meetings: To bring European dimension in our local work and initiate the intersectoral cooperation in basketball field; 3 local intersectoral cooperation meetings will be held in 3 countries in 3rd – 7th – 10th months. Each country will establish local working committees by involving Public (Local Authorities / Universities / Schools) – Civil (Foundations, NGOs etc.) – Private (Sport Organizations) representatives to underline the empowering and inclusive dimension of basketball.

T1.6 Final Evaluation Meeting: At the end of the project, 2 days final evaluation meeting will be held in Turkey to have team evaluation – results evaluation – performance assessment – final reporting phase preparations – definition of exploitation and sustainability with the participation of 5 people from each organization which are 1 NGO Manager, 1 Project coordinator, 1 Coach and 2 Youngsters.

T1.7 International Final Conference: During the Final Evaluation meeting, an International Conference will be held with the participation of 100 Stakeholders. The conference will aim to dissemination of project results and enhancing further cooperation among various active actors of basketball field. There will be panel on Intersectoral Cooperation in basketball, parallel workshops on how to use basketball for social empowerment and networking spot to stimulate collaboration and synergies.

2 – Training and Development Workpackage (WP2): The overall aim of this WP is increasing the methodological capacities of sport coaches / trainer to highlight the empowering and inclusive dimension of basketball and providing open space for youth with fewer opportunities to activate their potential

- Leading Organization: BK Klatovy , Participating Organizations: ALL / Duration: 3rd – 12th months
- Planned Activities:

T2.1 Creation of “Soft Skill Development Through Basketball Training Module”: This module will be created by the assigned expert trainers / supervisor coaches of consortium in 3rd and 4th with the leading role of BK Klatovy Such training module will contain the Non-Formal Education methodology – Education Through/By Sport methodologies – International Training Course training program – Methods to be used in Local Implementation process. Such module will be a reference document to be followed by the coaches already implementing basketball trainings for young people with fewer opportunities and will highlight how basketball can be used for social empowerment of disadvantaged groups.

T2.2 International Training Course: At the end of 4th month, 1 supervisor coach / trainer and 4 basketball coaches will participate in 5 days training course in Klatovy, Czechia. The program will be lead by supervisor trainers to raise the methodological capacities of sport coaches.

T2.3 Local Trainings run by the coaches: Hidden-agenda local sport activities will be implemented in each country during the European Week of Sport. 3 half days implementation with min. 40 youth with fewer opportunities.



T2.4 Inperson and/or virtual meetings with role-models and youngsters: The social empowerment of basketball dimension can be truly reflected by sport celebrities and also such meetings would be great inspiration for the youth. Each organization will be responsible of implementing min. 3 meetings with role models and young people in 6th – 9th months.

T2.5 Design & Implementation of Awareness Campaigns by/for Youth: Such awareness campaigns will be designed by young people to promote how sport can be a remarkable tool for physical and personal (mental – social) development. Creation of posters, short videos, social media posts will be done by the active and motivated young people who will also participate in local sport activities between 9th – 12th months.

T2.6 3x3 basketball Tournaments during the European Week of Sport 2023: In a small city in each partnering countries (Mardin in TR, Klatovy in CZ, Varna in BG), a 3x3 Basketball Tournament will be organised in public places in order to draw attention of local community.

T2.7 Creation of Project Movie: PR Responsibles will be in charge of capturing the short videos by starting from 3rd month and will create the final product as the project movie. This movie will be uploaded to organizations social media channels, websites and project website to be promoted.

In light of the explained feature of the activities, such risks and assumptions to overcome them are detected and we strongly believe the overall coordination among the tasks will provide our project to be feasible to reach foreseen impact at local and international levels.

Number of the Risks	Description	Proposed risk-mitigation measures
1	Corona or other Pandemic related threats, possible obstacles for international travel, related delays	Online meetings have already been implemented wherever and whenever possible and international mobilities are only envisioned when absolutely inevitable. We cannot override any limitation that might be officially enforced by national or international authorities fighting the pandemic, but we will come up with the necessary flexibility to manage all related situations with efficiency that will provide all possible solutions including but not limited to rescheduling, remodelling etc. as might be necessary.
2	Regular difficulties of international cooperation, the possibility of conflicting priorities intervening in the creation of good faith and harmony between partners and thus limiting their handling capacities of (unexpected) problems	Unexpected problems do happen in multi-country (multi-cultural) cooperations. BIDEV and its 2 partners have been working on the details of this project application for quite some time now after having clearly noticed that problems are



		very similar. The partners have gotten to know each other well – not only institutionally but also personally and have established a strong working base that should be capable of handling any problem that could show up... their actual reason for their coming together was mutual respect and trust in the first place.
3	First EU-funded project application of BIDEV and the possible inexperience that could be expected for that reason	It is true that BIDEV does not have much previous EU-funded project experience, however, their trustees do bring together vast professional experience from related fields in sports which do require the highest quality work standards and outcomes, so we are confident that BIDEV will adjust easily and quickly to the EU-funded project processes. The EU-funded project frameworks are very well established and clearly explained which will be an advantage - a lot of studying of Erasmus+ programs and procedures was already conducted during the putting together of this project application. BIDEV will put together a highly capable project team which could include capable EU-funded project advisors to provide the highest level quality requirements in every aspect in leading the consortium to its established goals.
4	Unexpected economical difficulties – currency devaluations, etc. that could happen during the project life span and create budgetary shortcomings related to operations	BIDEV has a strong accounting & bookkeeping system already set up and is also capable of coming up with a certain capacity of internal support funding as well as bartering capacities should any such situations occur – and the same applies to the other project partners (if inevitable, that is)
5	Operational risks – possible difficulties in coming up with the best possible selection of project groups and delegations....	Starting from the President and continuing to the trustees and other individuals under the BIDEV framework are very well respected,



		distinguished people who will not have any difficulties in arranging all the necessary cooperation the project requires from any/all stakeholders as designated in this project application. The same goes for President of Klatovy, our Czech partner, and our Bulgarian partner.
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Our project involves online – local and international activities to be held in consistency to complete 12 months action plan.



Events and Meetings

Below-inserted table can be used as the overall summary of events and meetings to be held in 12 months action plan.

Events and meetings							
<i>This table is to be completed for events and meetings that have been mentioned as part of the activities in the work packages above</i>							
<i>Give more details on the type, location, number of persons attending, etc.</i>							
Event No (continuous numbering linked to WP)	Participant	Description					Attendees
		Name	Type	Area	Location	Duration (days)	Total
E1.1	Project Management Team (NGO Managers – Project coordinator from each org)	Kick Off Meeting	Meeting	- To discuss the project implementation process in detail and define the quality assurances in the light of planned activities	Bulgaria	2 days in M1	2 people from each Partner Org. in Total 6 People
E1.2	Representatives of the Public – Civil – Private Sectors from the Sport Field	Local Intersectoral Cooperation Meetings	Meeting	- Intersectoral Cooperation Essentials such as Definition of Stakeholders,	Istanbul, Turkey Klatovy, Czechia Sofia, Bulgaria	1 day for each meeting in M3 – M7 – M10	15 ppl in Turkey 15 ppl in Czechia 15 ppl in Bulgaria



				Essence of Sustainable Dialogue and Cooperation			(In each meeting)
E1.3	4 Sport Coaches / Trainers from each country + 1 Supervisor (Expert) Trainer	International Training Course	Training Course	- Increasing the methodological competences of sport coaches to involve inclusive and empowering methodologies in their further works with youth with fewer opportunities	Klatovy, Czechia	5 Days in M4	15 People
E1.4	16-18 years old youngsters with fewer opportunities such as socioeconomic status, physical appearance, disability, cultural background etc.	Local Trainings run by Coaches	Training Course	- Providing open space for young people to learn how sport can activate their potential and activate their participation in society	Istanbul, Turkey Klatovy, Czechia Sofia, Bulgaria	3 half days training in European Week of Sport	40 in Turkey 40 in Czechia 40 in Bulgaria
E1.5	Project Management Team, Young People and Celebrities	Inperson and/or virtual meetings with role-models and youngsters	Meetings	- Bring the role models / sport celebrities together with young people to make them inspired by their sport paths	Istanbul, Turkey Klatovy, Czechia Sofia, Bulgaria	Half Day Meetings for Min. 3 Events in M6 – M7 – M8 – M9	50 in Turkey 50 in Czechia 50 in Bulgaria (in each meeting)
E1.7	48 Young people aged 16 – 18 (24 girls and 24 Boys) in each country ; Coaches, Referees, Managers	3x3 Basketball Tournament	Sport Event	Basketball Tournament for the Youth	Mardin, Turkey Klatovy, Czechia Vama, Bulgaria	1 day long Tournament	60 in Turkey 60 in Czechia 60 in Bulgaria
E1.8	5 people from each partner consisting of NGO Manager – Project coordinator – 1 coach – 2 youngsters	Final Evaluation Meeting	Meeting	- To evaluate the efficiency and quality of the project results and achieved impact, to create further exploitation and sustainability strategies	Istanbul, Turkey	1 full day	15 People
E1.9	Stakeholders from Public – Civil – Private Sectors in Basketball Field	International Final Conference	Conference	- Disseminating the project results among the active sport actors, particularly in basketball field and providing open space for networking	Istanbul, Turkey	2 Full Days	100 People



3. FINANCIAL ASPECT OF THE PROJECT

Our project is funded under the 30.000 Euro Lum Sump Grant of Small-Scale Partnership Action.

3.1. DEFINITION OF SUPPORTING DOCUMENTS:

➤ Supporting Documents for Local Activities:

- Participant List (uploaded to Project Drive File)
- Visibility Permission List (uploaded to Project Drive File)
- Visual Materials from event (Photos / Videos etc.)
- Samples of Promotional Materials should be uploaded to Project Drive File. (If you have printed roll up, banners, t-shirts, bags, notebooks, pens etc.)

➤ Supporting Documents for International Activities:

- Participant List (template is uploaded to Project Drive File)
- Visibility Permission List (template is uploaded to Project Drive File)
- Visual Materials from event (Photos / Videos etc.)
- Samples of Promotional Materials should be uploaded to Project Drive File. (If you have printed roll up, banners, t-shirts, bags, notebooks, pens etc.)
- Certificates of Attendance (will be uploaded to Project Drive File)
- Scanned versions of the travel documents

➤ Supporting Documents for Online Activities: As our project involves online meetings and allow some meetings to be realized in virtual format, we expect to below reporting means to be followed:

- Screenshots of the Events
- Visibility Permission Lists
- Google Form Registration List
- Brief Minutes and/or Agenda of the meeting



● **Project Gant Chart to review Overall Activities:**

	Feb'23	Mar'23	Apr'23	May'23	Jun'23	Jul'23	Aug'23	Sep'23	Oct'23	Nov'23	Dec'23	Jan'24
Project Activities	M1	M2	M3	M4	M5	M6	M7	M8	M9	M10	M11	M12
WP1 - Management & Cooperation WP												
1.1 Online Partners Management Meetings	1st Feb											
1.2 Creation of Guidelines												
1.3 Creation of Project Corporate Items												
1.4 Kick Off Meeting in Bulgaria		10-12th March										
1.5 Local Intersectoral Cooperation Meetings												
1.6 Final Evaluation Meeting in Turkey												
1.7 International Final Conference in TR												
WP2 - Youth Empowerment through Basketball WP												
2.1 Creation of "Soft Skill Development Through Basketball Training Module"												
2.2 International Training Course in CZ												
2.3 Local Trainings												
2.6 Basketball Tournaments in EWoS												
2.4 Meeting with Role Models												
2.5 Design & Implementation of Awareness Campaigns by/for Youth												
2.7 Creation of Project Movie												